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**Council Work Session Minutes
B&C Reform**

**Monday, April 8, 2019
6:15 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented April 22, 2019.***

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:12 p.m.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Timothy Rippe; Adolph “Val” Valfre; and Mayor Peter Truax. **COUNCIL ABSENT:** Ronald Thompson; Elena Uhing; and Malynda Wenzl, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director (in the audience); Bryan Pohl, Community Development Director (in the audience); Colleen Winters, Library Director (in the audience); and Anna Ruggles, City Recorder.

2. WORK SESSION: BOARDS AND COMMISSIONS (B/C) REFORM

VanderZanden facilitated the above-noted Council work session, noting the purpose of the work session was to continue Council’s review of the Boards/Commissions (B/C) comments and to consider potential Council Rule changes. VanderZanden presented a PowerPoint presentation overview of the amalgamated B/C comments and potential Council Rule changes, noting all B/C considered the potential changes at their December, January and/or February meetings, of which five B/C, including Economic Development Commission, Historic Landmarks Board, Library Commission, Parks and Recreation Commission and Public Arts Commission, of the 11 B/C submitted formal comments for Council consideration. In conclusion of the above-noted staff report, VanderZanden advised this is an opportunity for Council to consider the remaining items from the last work session, noting Council reviewed and collectively concurred at the work session held March 18, 2019, to not revise 1) Council Rule 14.3, Membership Qualifications, and not revise 2) Council Rule 14.4, Compositions.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued as the Council had an opportunity to review the B/C comments and suggested changes (total of five). VanderZanden advised the specific language that the B/C comment pertains to is shown below and is the focus of the language changes if Council desires.

- 3) *Revise proposed Council Rule 14.6, Terms of Officers, to eliminate the 24-month consecutive service term for the Chair;*

After brief discussion, Council collectively concurred to eliminate the 24-month consecutive service limitation.

4) *Revise proposed Council Rule 14.9 to allow volunteers to take minutes;*
After brief discussion, Council collectively concurred to allow volunteers to take minutes, however, stipulate in the Council rules that a) a minute template be required for all minutes, b) City staff be required to take minutes if the B/C requests the City to do so, c) City staff be required to review the minutes to assure compliance with state law, and d) City staff be required to post the minutes to the website as soon as possible after acceptance by City Council.

5) *Revise proposed Council Rule 14.10 to eliminate the requirement that B/C members reapply and re-interview after every four-year term of service;*
After brief discussion, Council collectively concurred to not revise; thereby, retaining the requirement for B/C members to reapply and re-interview every four years.

In addition, Mayor Truax opened the floor and roundtable discussion ensued as the Council had an opportunity to review the following discussion items:

- *Whether to create a separate Urban Renewal Advisory Committee (URAC), add URA responsibilities to the Economic Development Commission, or neither.*

After brief discussion, Council collectively concurred to consider establishing URAC under the URA. In addition, Council collectively concurred to consider establishing an installation art program under the URA. In conclusion of the above-noted discussion, VanderZanden advised staff will bring back proposals for consideration at a later date.

- *The purpose and scope of the Public Safety Advisory Commission (PSAC).*

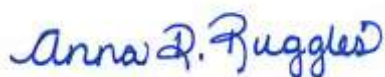
After brief discussion, Council collectively concurred to seeking more input from PSAC about what they would like to see happen to PSAC.

Council took no formal action nor made any formal decisions during the work session.

3. **ADJOURNMENT**

Mayor Truax adjourned the Council work session at 6:57 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder